

Payment links

One-time links





1. Log in to the ING Pay gateway administration panel.
Then, from the main menu, select the **“Payment Links”** and **“One-Time Links”** tabs.

The screenshot shows the ING Pay gateway administration panel. At the top, there's a header with the ING Pay logo, a shopping cart icon, 'All shops', a user icon, 'Jan Kowalski', and a 'Log out' button. Below the header is a main menu with links: Start, Shops, Transactions, Payment links (highlighted), Withdrawals, Reports, Payment methods, Archive data, Contact, and Notices. The main content area is titled 'Payment links' and includes a warning banner: 'Data older than 15 months can be found in the Archive data tab'. Below this, there are two tabs: 'One-time links' (selected) and 'Multi-use links'. A search bar is present with a search icon and a date range filter: '2026.06.29 0:00:00 - 2026.06.29 23:59:59'. Below the search bar, a hint says: 'Search by order id, payment link id, payment elnvoice id, email, title or payer name'. There are also links for 'Show filters' and 'Generate one-time payment'. A table with the following headers is shown: 'Date of creation', 'Order number Payer', 'Status', and 'Amount'. The table is empty, displaying 'No matching records'. At the bottom, there are pagination controls showing '1' and a dropdown menu set to '10'.

2. You'll see a list of previously generated payment links with all the necessary information.



To generate a new link, click **“Generate one-time payment”**.

One-time links

Multi-use links

Search

2026.06.29 0:00:00 - 2026.06.29 23:59:59

① Search by order id, payment link id, payment einvoice id, email, title or payer name

Show filters

Generate one-time payment

Date of creation	Order number Payer	Status	Amount
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3. A window will open where you can generate a payment link. Fill in the required information.

Basic data section:

Generate one-time payment

Basic data

Shop *

-- select --

Amount *

Currency *

-- select a shop to see the options av... ▼

☐ Payment for an e-invoice

Order number *

Title

Visible payment methods

-- select a shop to see the options available --



① If no selection is made, all available methods will be displayed on the payment gateway

4. Fill in the payer's information and return addresses.



You can also generate invoice details.

Payer

First name *

Last name *

Email

Phone

Return addresses

Payment address successfully

Payment error address

General return address

Transaction notification mailing address

Settings

☐ Generate invoice details

① The system will automatically create an entry in the invoice object `https://bump.sh/pgw/doc/ingpay-api/operation/operation-post-parameter-payment#operation-post-parameter-payment-body-application-json-invoice` to display the Split Payment payment channel - a feature available only on a sandbox environment

Cancel

Save



5. The link you created is now in the admin panel. You can click on it, copy it, and **send it to the payer**, or **generate a QR code**.
Once the order has been paid, the status will change to **“Settled”**.

Payment links

Data older than 15 months can be found in the Archive data tab

One-time links

Multi-use links

Search

2026.06.29 0:00:00 - 2026.06.29 23:59:59

Search by order id, payment link id, payment invoice id, email, title or payer name

Show filters

Generate one-time payment

Date of creation	Order number Payer	Status	Amount
2026.06.29 13:57:28	18374 Anna Nowak	Settled	820,00 PLN
Payment link Shop Title Date of modification https://paywall.sandbox.pay.ing.pl/s/jmGbJYsfGx Sklep testowy Order number #18374 2026.06.29 14:13:01			
Details Refund Copy the payment link Copy the order number Generate QR code			

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6. After clicking on the generated link, the payer will be taken to **the payment screen**.

 English ▾

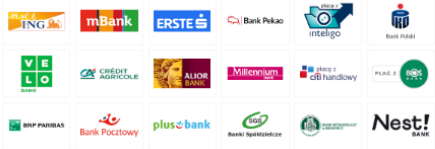
Select the payment method

☐ Traditional transfer 

☐ Electronic wallet 

☐ Visa Mobile 

☐ Online transfer 



☐ BLIK payment 

☐ Payment by card 

☐ Pay later 

☐ Installments 

The Installments is available for amounts from 300,00 PLN to 50 000,00 PLN.

Amount 200,00 PLN

Order number 13 20

Payment 1

☒ I declare that I have read and accept the Regulations of ING Pay and information on personal data ING Pay *

Pay

Payment for

Sklep testowy (sandbox.test.shop.imoje.pl) ▾



Payment completed

The selected method: BLIK payment

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**That's it! You can now use
the payment link generator
in the ING Pay gateway.**

If you have any questions, please feel free to
contact our technical support team:



32 319 35 70

We are open Monday through Friday from 9:00 a.m. to 4:00 p.m.



tech@pay.ing.pl