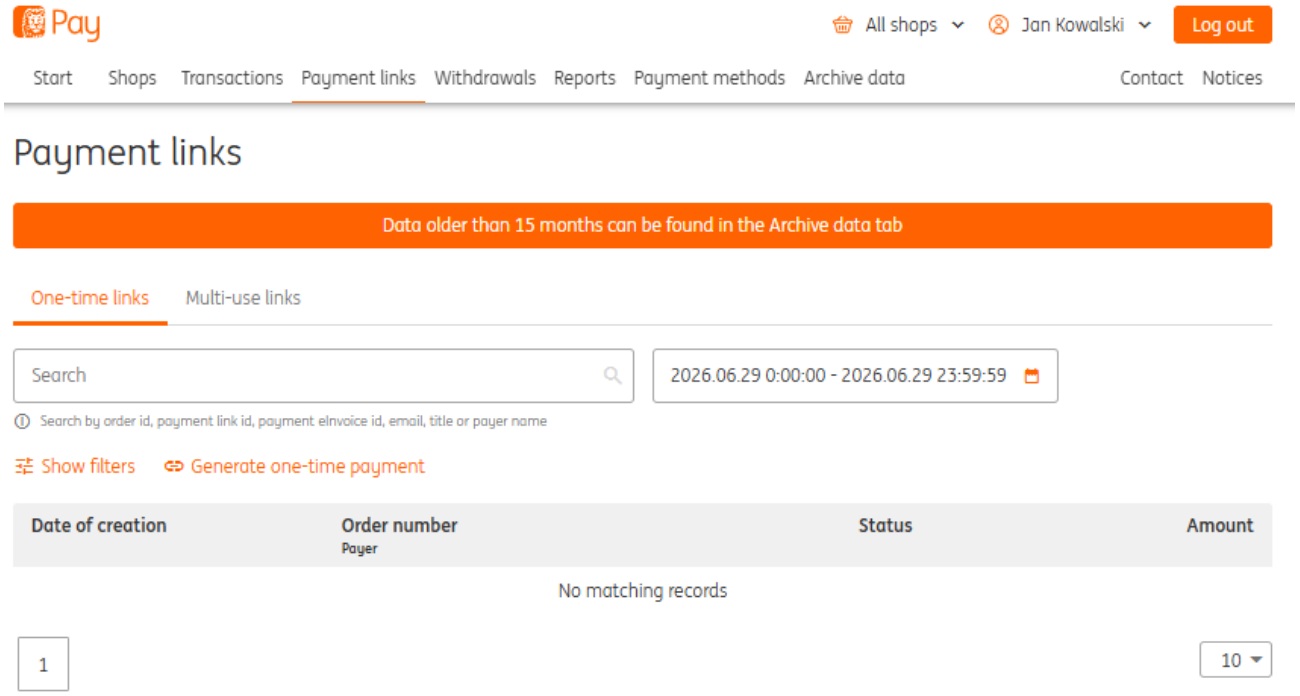
Payment links

One-time links



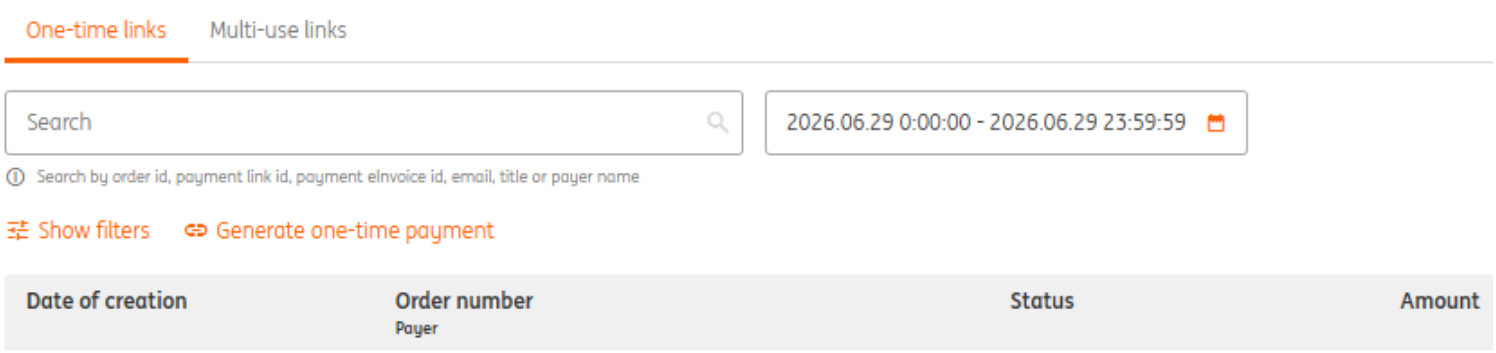
1. **Log in to the ING Pay gateway administration panel.**
   Then, from the main menu, select the “Payment Links” and “One-Time Links” tabs.



2. **You'll see a list of previously generated payment links with all the necessary information.**

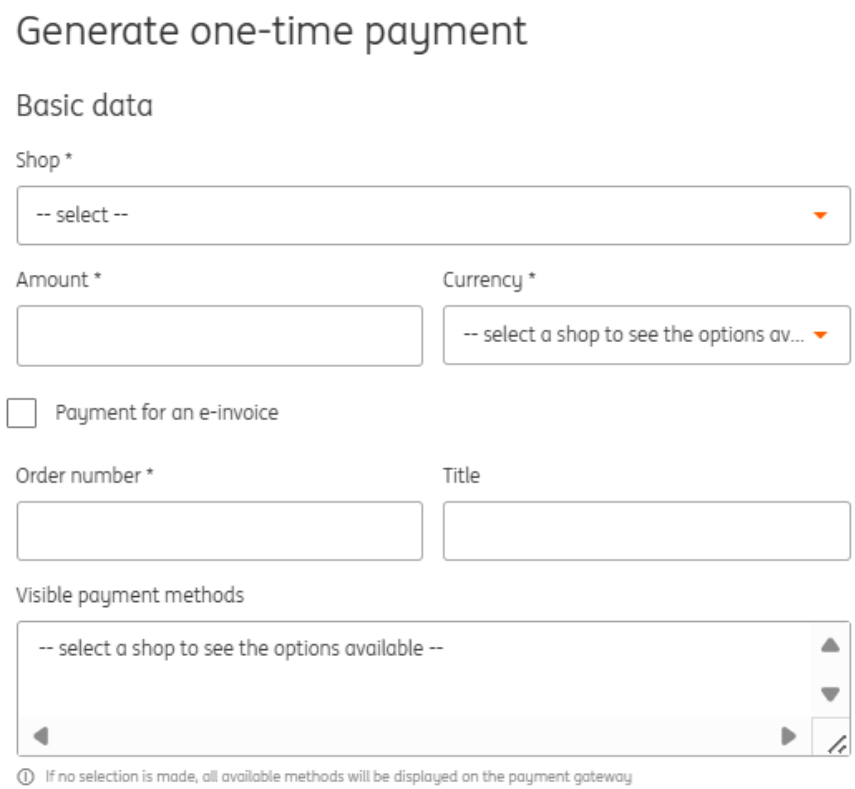
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To generate a new link, click “Generate one-time payment”.



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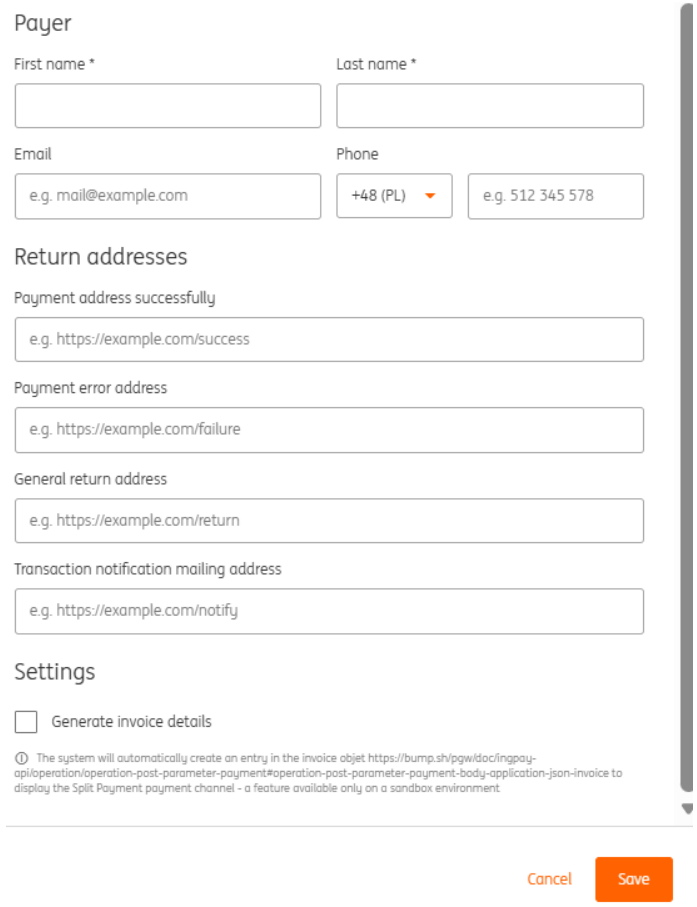
3. **A window will open where you can generate a payment link. Fill in the required information.**
   Basic data section:



4. **Fill in the payer's information and return addresses.**

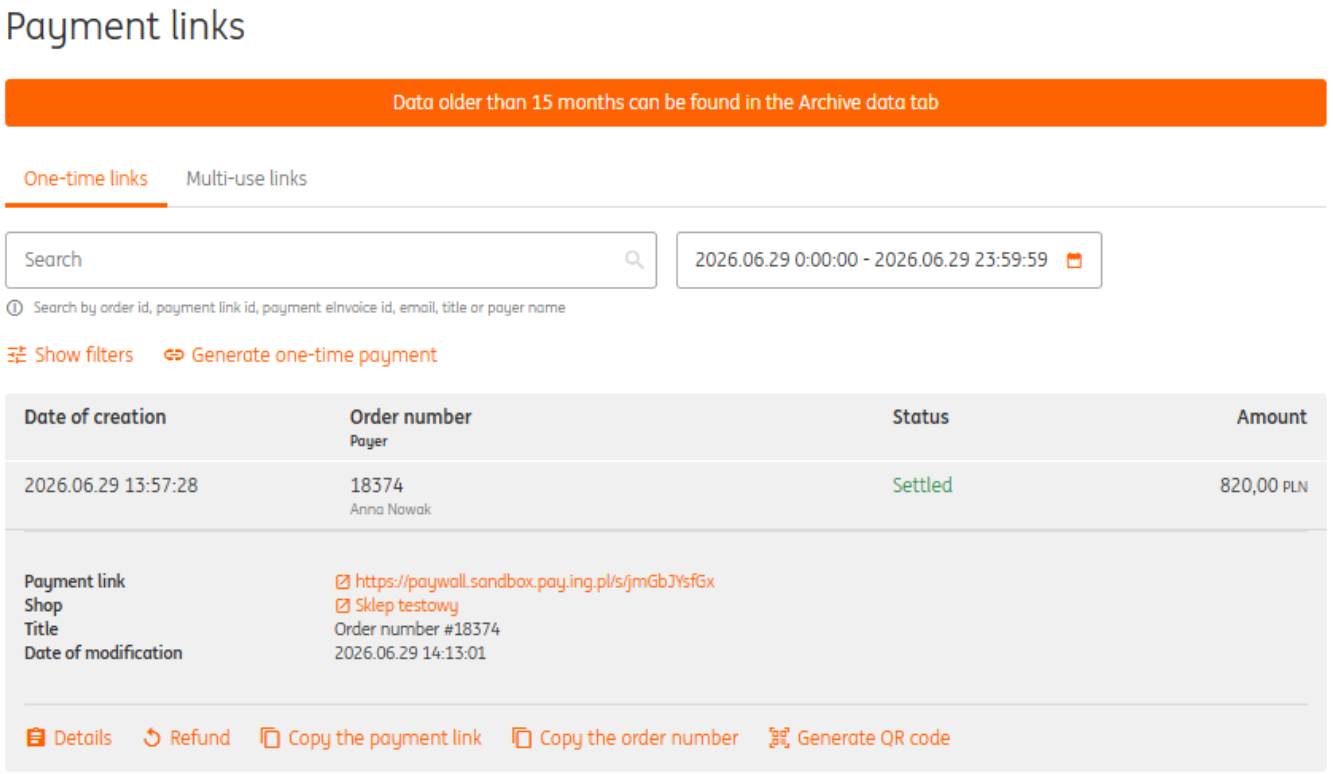
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You can also generate invoice details.



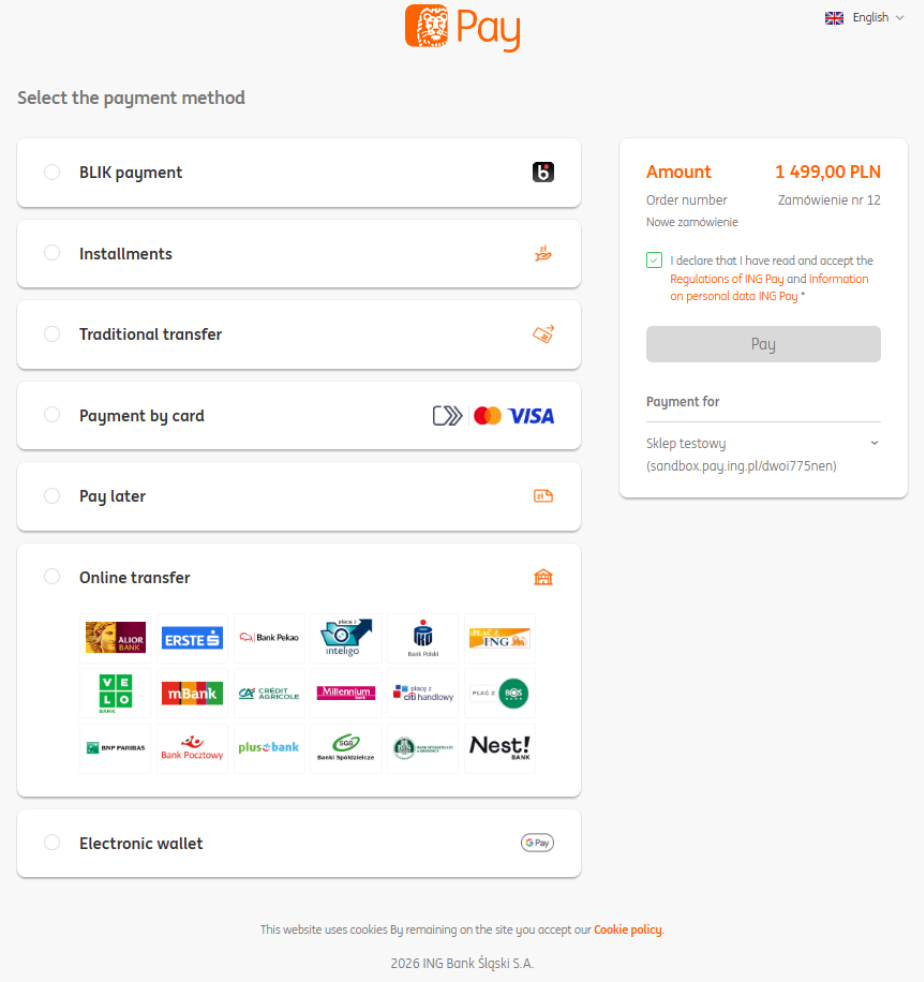
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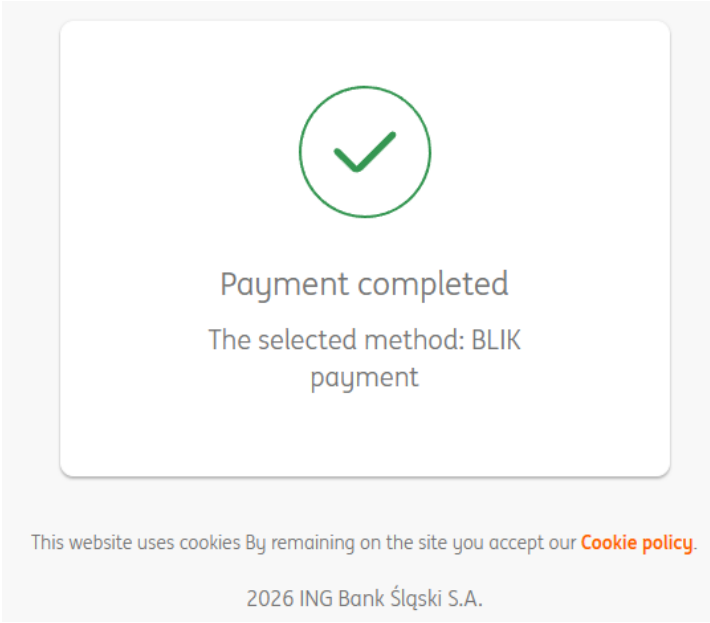
5. **The link you created is now in the admin panel. You can click on it, copy it, and send it to the payer, or generate a QR code.**
   Once the order has been paid, the status will change to "Settled".



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6. After clicking on the generated link, the payer will be taken to the payment screen.





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That's it! You can now use the payment link generator in the ING Pay gateway.

If you have any questions, please feel free to contact our technical support team:

32 319 35 70
We are open Monday through Friday from 9:00 a.m. to 4:00 p.m.

tech@pay.ing.pl

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