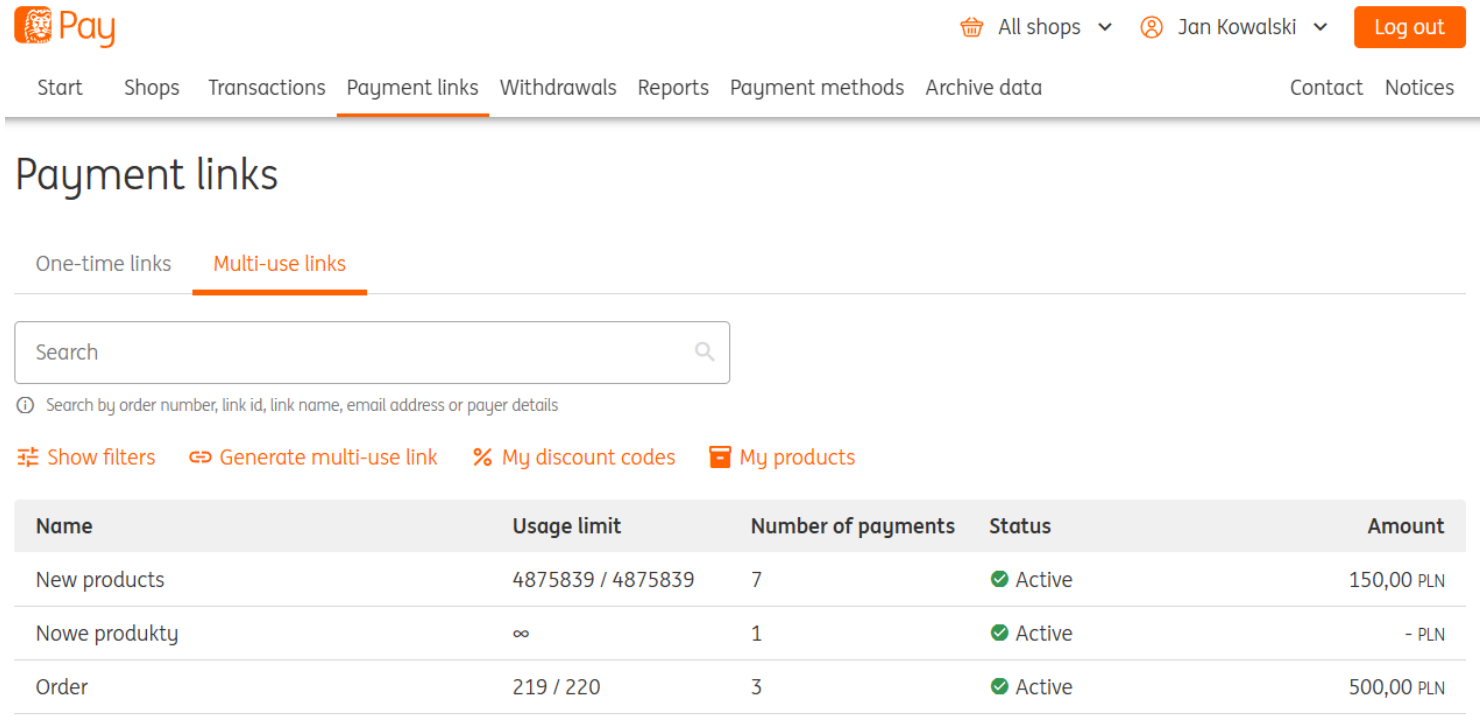
Multi-use links generator

EasySell

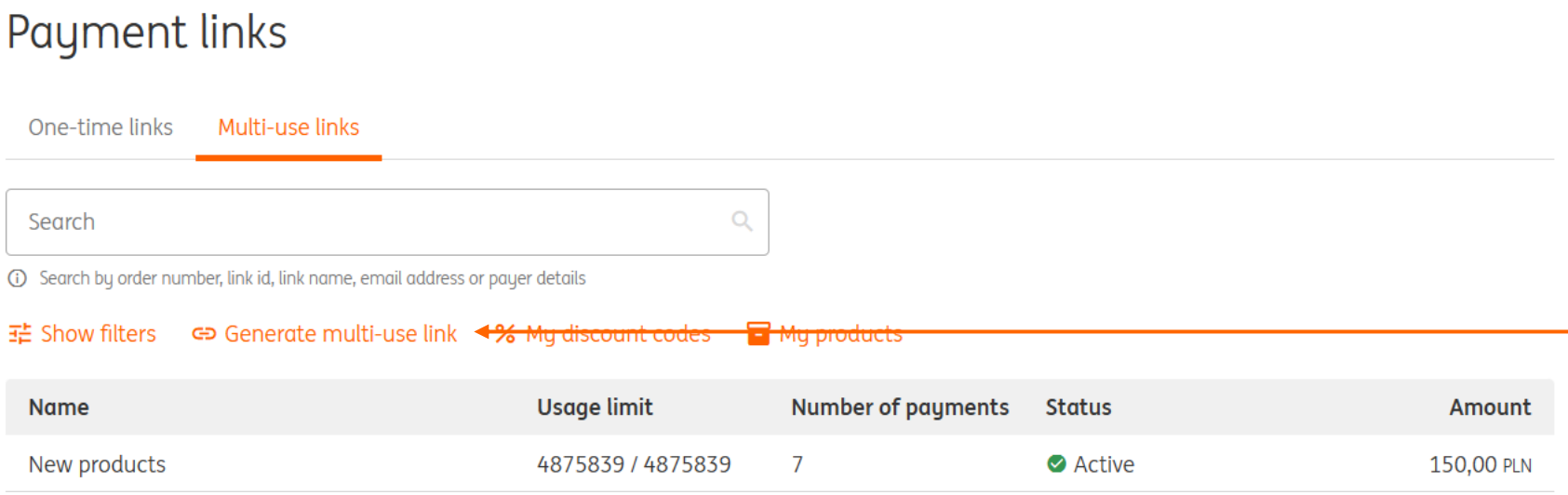


1. **Log in to the ING Pay gateway administration panel.**
   Then, from the main menu, select the "Payment Links" and "Multi-use Links" tabs.



This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

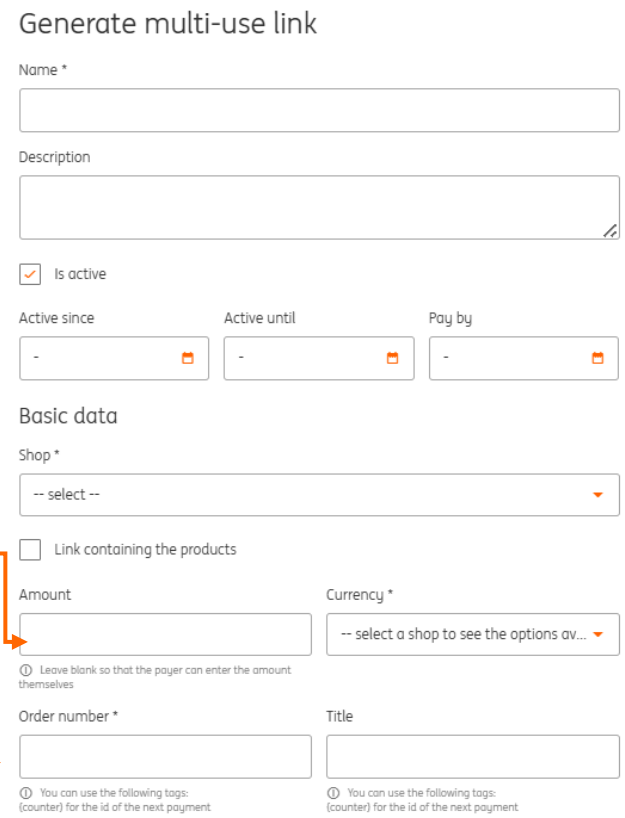
2. **You'll see a list of previously generated payment links with all the necessary information.**
   To generate a new link, click “Generate multi-use link”.



This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

3. A window will open where you can generate a payment link. Basic Information section:

Enter a name and description for the lin.



If you have multiple shops, select **the correct shop**.

Enter the transaction **amount**.

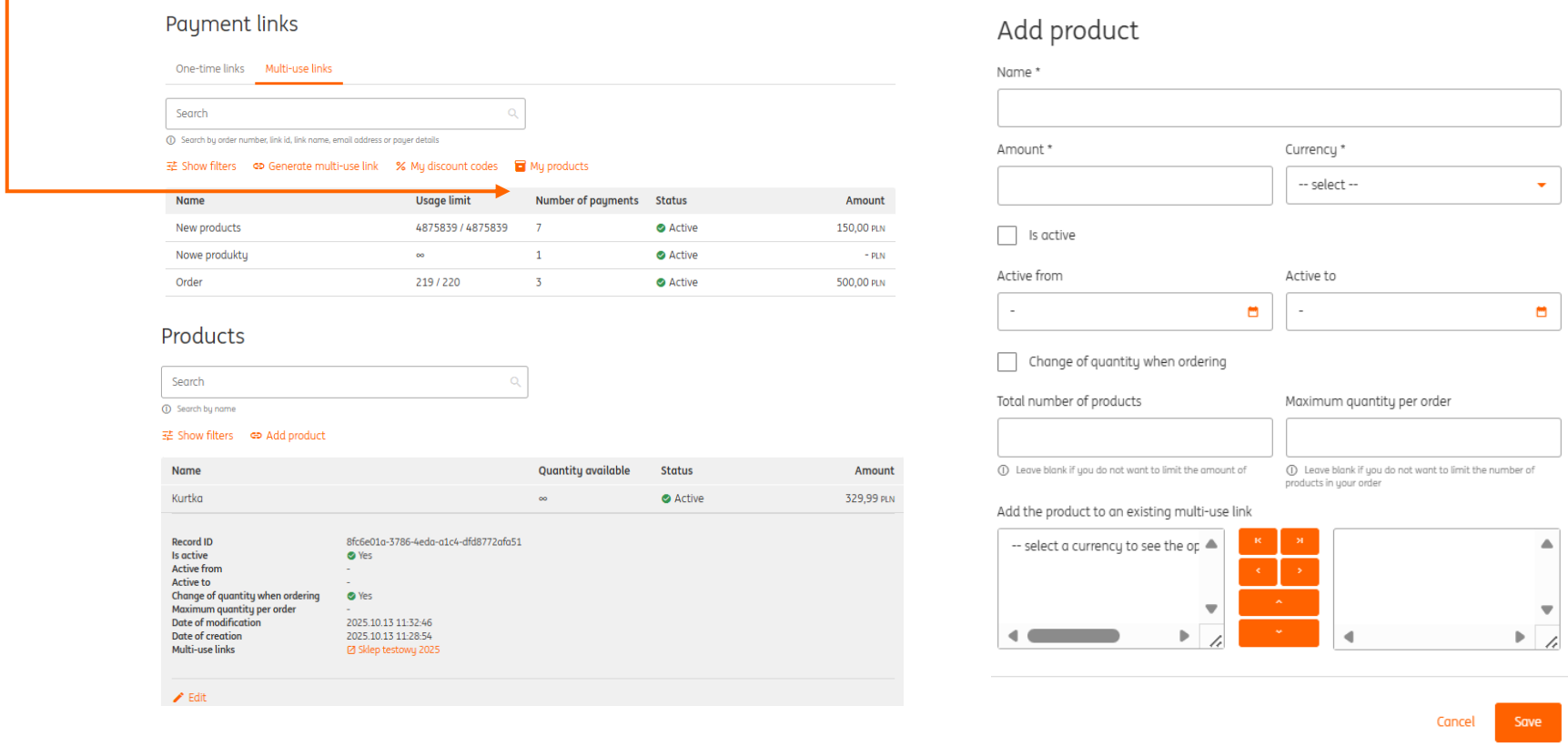
Enter the order number, which will allow us to identify the transaction.

.

After checking the "Link containing products" checkbox, you can select the products that will be available in the link.

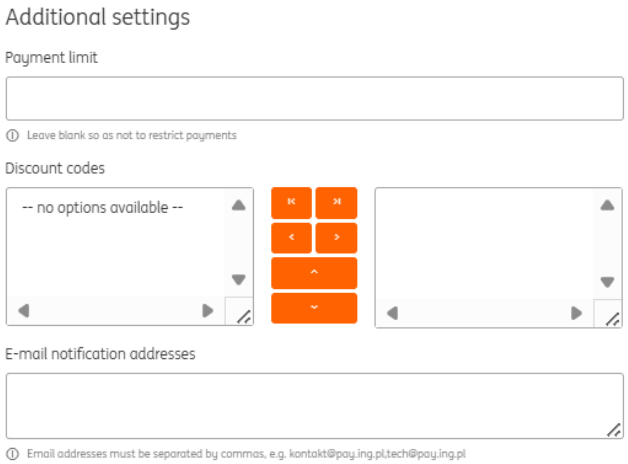
This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

4. To create Products. In the Payment Links section, select My Products.

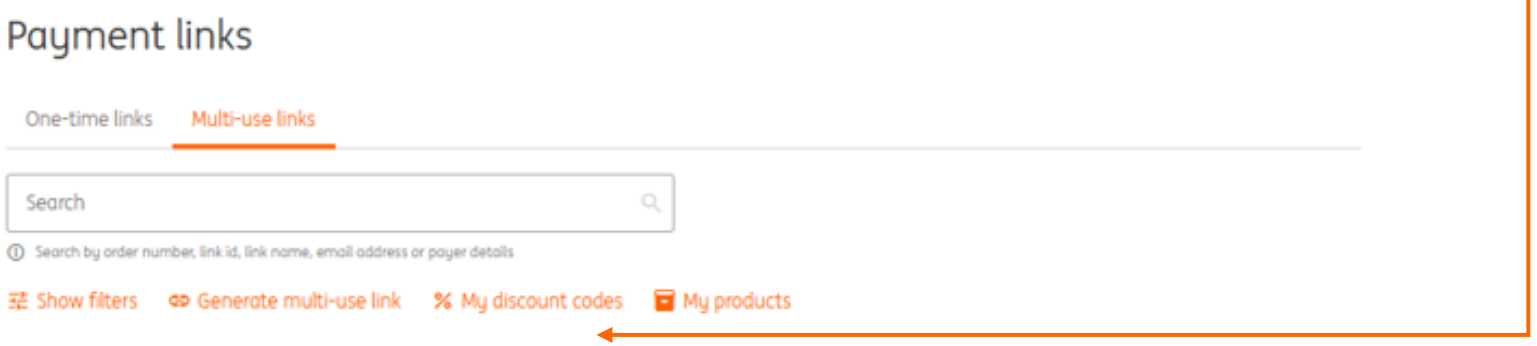


This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

5. **The Additional Settings section, where you can set a payment limit, specify email notification addresses, and add selected discount codes.**

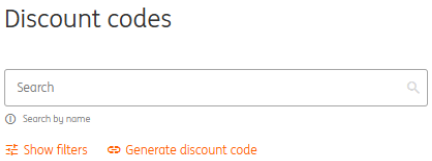


6. **To generate a discount code, go to the Payment Links section and select My Discount Codes:**

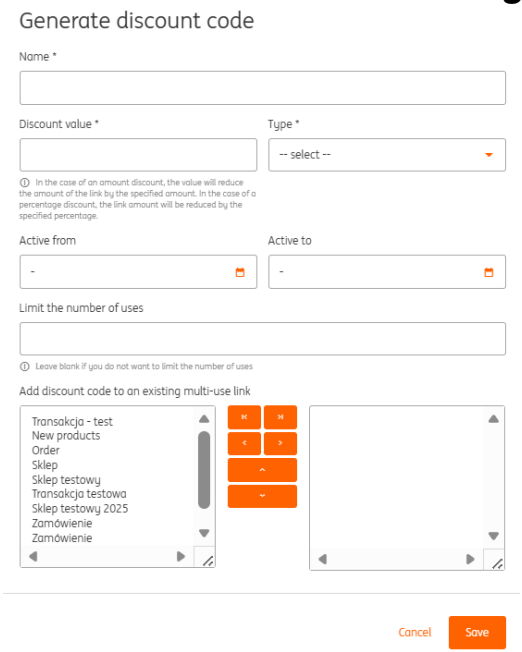


This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

7. Next, click Generate Discount Code.

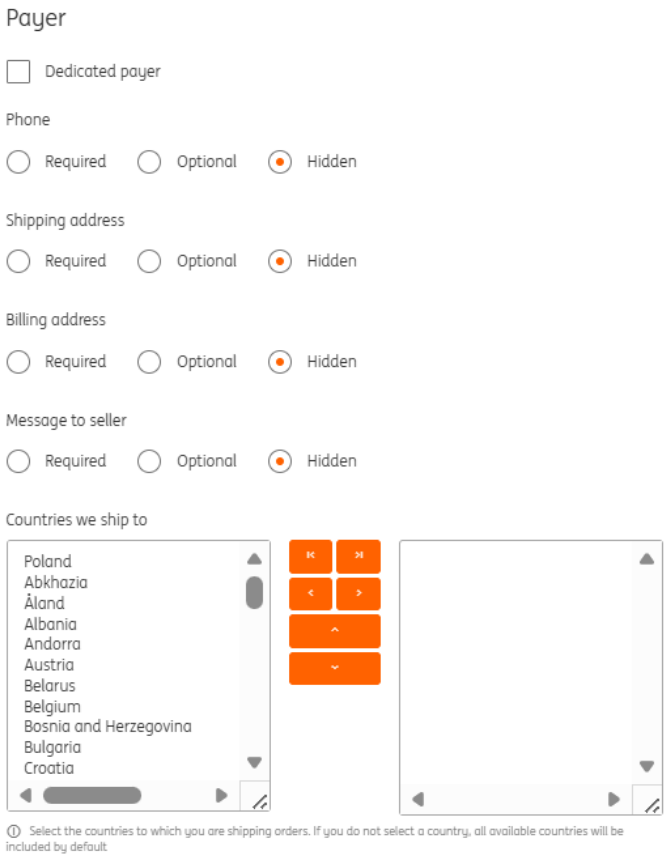


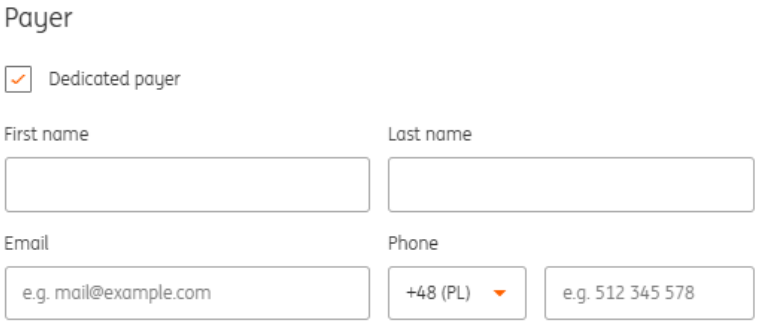
8. Fill in the details for the discount code, set its value and validity period. You can also add it to an existing link.



This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

9. Payer Section - select the information that the payer should provide when placing an order.

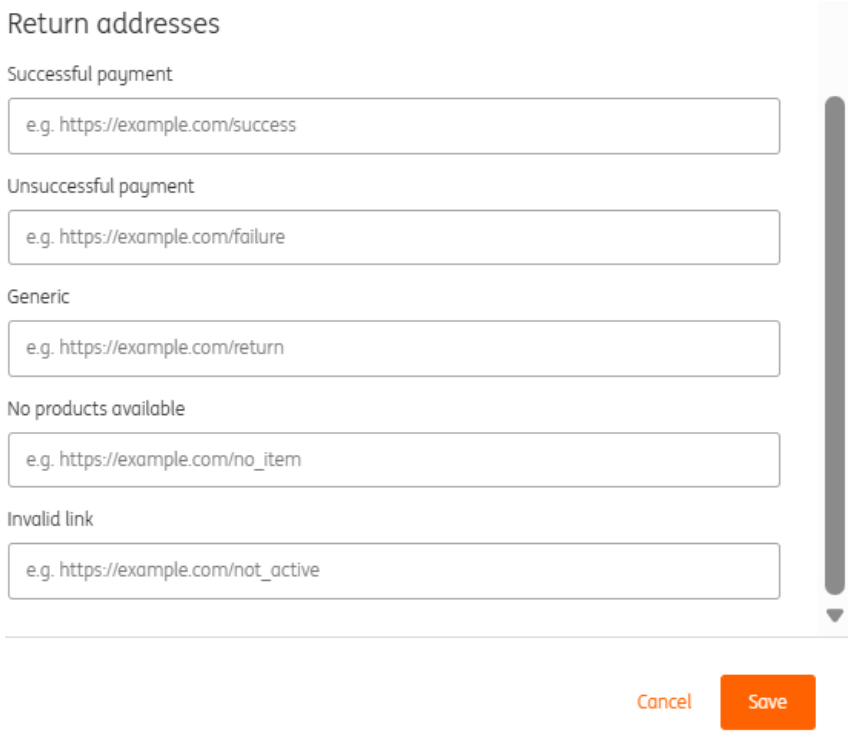




After checking the "Dedicated Payer" checkbox, you can enter the details for a specific payer.

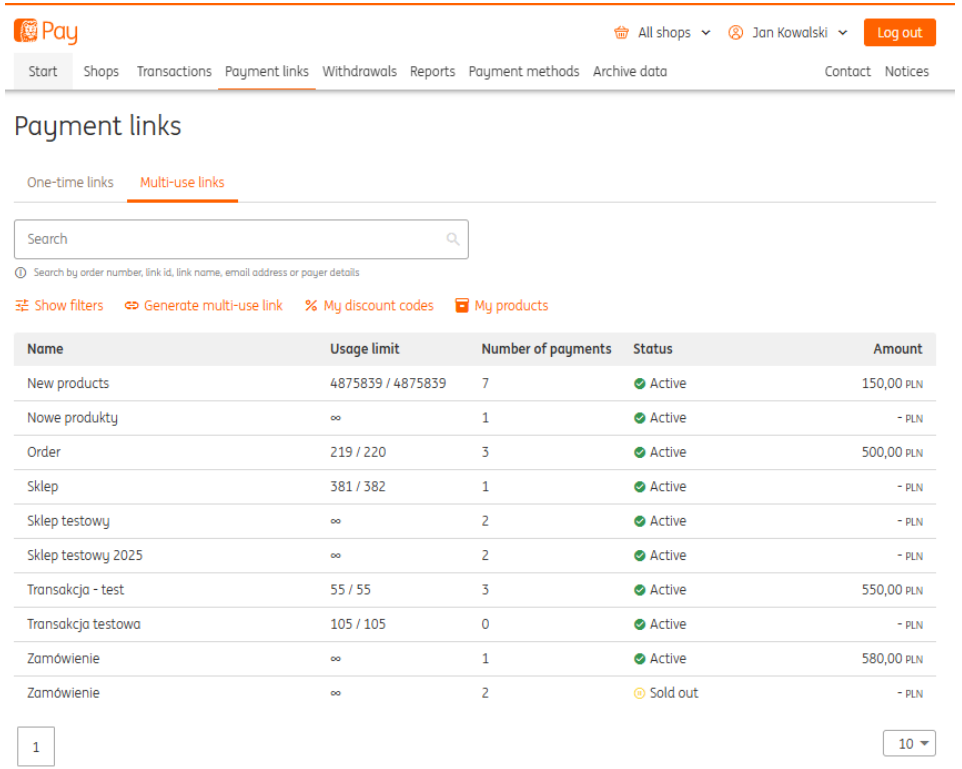
This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

10. **Return Addresses section. If your company has web pages set up for communication with the payer, you can enter their addresses here.**
Leaving these fields blank will not affect the process of generating payment links. Click Save.



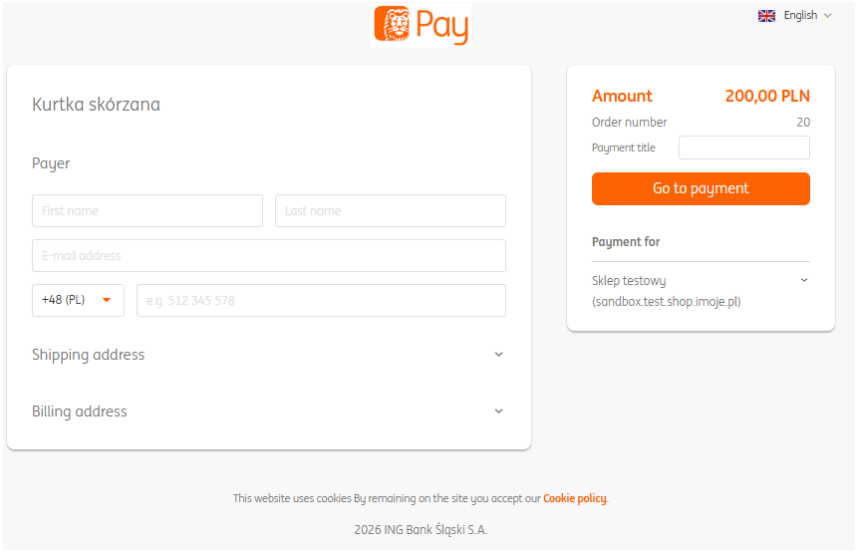
This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

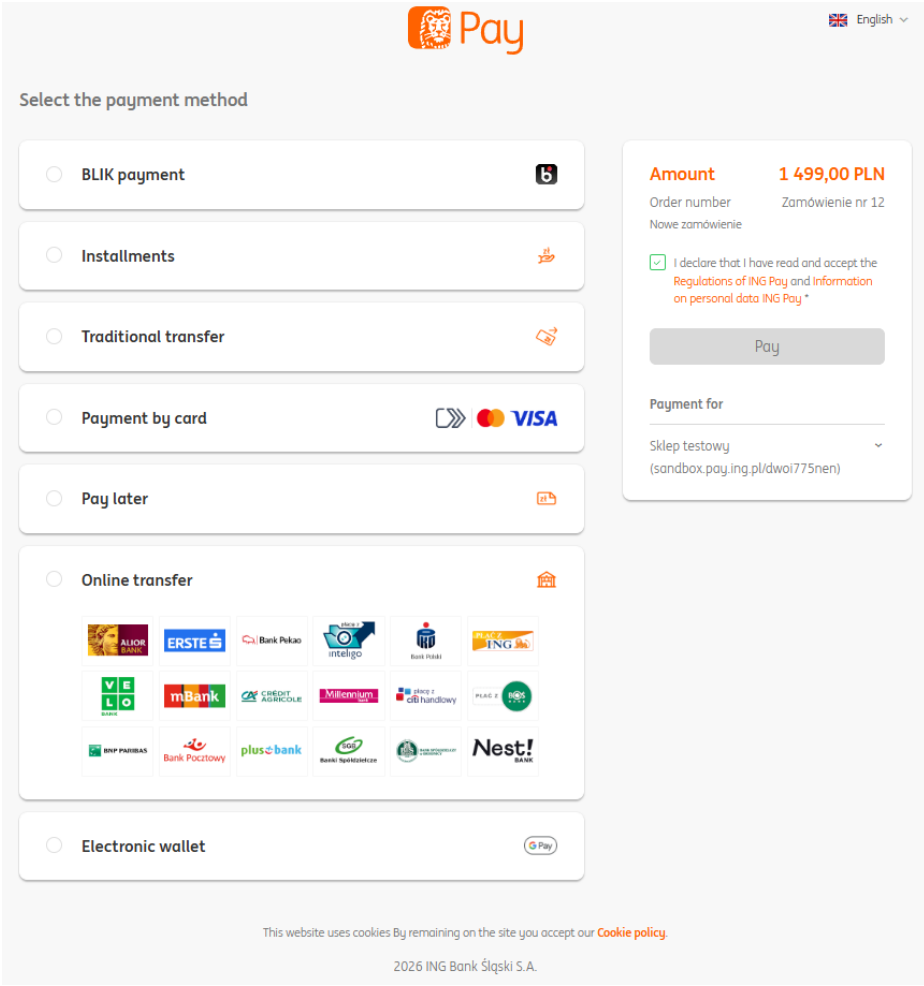
11. The link you created is now in the admin panel. You can click on it, copy it, and send it to the payer, or generate a QR code.



This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

12. After clicking on the generated link, the payer will be taken to the payment screen.





This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.

That's it! You can now use the payment link generator in the ING Pay gateway.

If you have any questions, please feel free to contact our technical support team:

32 319 35 70
We are open Monday through Friday from 9:00 a.m. to 4:00 p.m.

tech@pay.ing.pl

This information is provided for educational purposes only and does not constitute an offer within the meaning of the Civil Code. It was prepared by ING Bank Śląski S.A., with its registered office at ul. Sokolskiej 34, 40-086 Katowice, registered in the National Court Register under KRS number 0000005469 by the Katowice-Wschód District Court in Katowice, 8th Commercial Division of the National Court Register, NIP: 634-013-54-75, REGON: 271514909, share capital of 130,100,000 PLN, fully paid up.